

**A G E N D A**

**FINANCE AND CLAIMS COMMITTEE - STATE ADMINISTRATIVE BOARD**

June 11, 2002 Meeting, 11:00 a.m.  
Bureau of Local Government, Conference Room A

**SECTION I. AGENCY CONTRACTS**

Requests approval of the following

1. DEPARTMENT OF COMMUNITY HEALTH

- |    |   |  |   |
|----|---|--|---|
| 1) | Michigan State University<br>Institute for Health Care<br>Studies<br>East Lansing, MI | \$ 100,000.00 Amendment<br>\$ 806,250.00 New Total | Continuation of Phase II<br>telephone counseling for<br>smoking cessation |
| 2) | Eaton Intermediate School<br>District<br>Charlotte, MI                                | \$ 99,488.00 Amendment<br>\$ 297,405.00 New Total  | Comprehensive School Health<br>Education program                          |

2. FAMILY INDEPENDENCE AGENCY

- |    |  |  |   |
|----|--|--|---|
| 1) | Gryphon Place<br>Kalamazoo, MI               | \$ 535,931.24 Total                                | To provide a variety of<br>services to any individual<br>requesting assistance<br>including crisis<br>intervention and prevention<br>services |
| 2) | Catholic Social Services<br>Grand Rapids, MI | \$ 173,909.00 Amendment<br>\$ 675,898.82 New total | To provide a variety of<br>family preservation<br>services  |
| 3) | Judson Center<br>Royal Oak, MI               | \$ 199,441.32 Amendment<br>\$ 727,554.96 New total | To provide intensive in-<br>home services for families<br>who have a child in out-<br>of-home placement                                       |

2. FAMILY INDEPENDENCE AGENCY continued

- |    |  |                                |  |
|----|--|--------------------------------|--|
| 4) | Eagle Village<br>Hersey, MI                          | \$ 82,500.00<br>\$ 329,999.61  | Amendment<br>New total   |
|    |  |                                | To provide intensive family services   |
| 5) | United Way of Muskegon County<br>Muskegon, MI        | \$ 400,000.00<br>\$ 583,879.00 | Amendment<br>New total   |
|    |  |                                | To provide a variety of services to the homeless population in Muskegon County |
| 6) | Community Services of Oakland<br>Ferndale, MI        | \$ 220,000.00<br>\$ 330,000.00 | Amendment<br>New Total   |
|    |  |                                | To determine eligibility and process emergency services requests for customers |
| 7) | Lighthouse of Oakland County<br>Pontiac, MI          | \$ 454,738.00<br>\$ 682,107.00 | Amendment<br>New Total   |
|    |  |                                | To determine eligibility and process emergency services requests for customers |
| 8) | Saginaw County Commission on<br>Aging<br>Saginaw, MI | \$ 151,564.00<br>\$ 406,564.00 | Amendment<br>New Total   |
|    |  |                                | To provide services under the Kinship Care Program                             |

3. DEPARTMENT OF HISTORY, ARTS, AND LIBRARIES

- |    |   |               |  |
|----|---|---------------|--|
| 1) | Detroit Associated Libraries<br>Detroit, MI             | \$ 422,227.62 | Total<br>State Aid to Public Libraries<br>and Cooperatives |
| 2) | Lakeland Library Cooperative<br>Grand Rapids, MI        | \$ 536,360.23 | Total<br>State Aid to Public Libraries<br>and Cooperatives |
| 3) | Mideastern Michigan Library<br>Cooperative<br>Flint, MI | \$ 374,686.80 | Total<br>State Aid to Public Libraries<br>and Cooperatives |

3. DEPARTMENT OF HISTORY, ARTS, AND LIBRARIES continued

4)	Mid-Michigan Library League Cadillac, MI	\$ 255,861.34	Total State Aid to Public Libraries and Cooperatives
5)	Southwest Michigan Library Cooperative Paw Paw, MI	\$ 266,458.30	Total State Aid to Public Libraries and Cooperatives
6)	Suburban Library Cooperative Clinton Township, MI	\$ 386,841.78	Total State Aid to Public Libraries and Cooperatives
7)	The Library Network Southgate, MI	\$ 1,217,976.14	Total State Aid to Public Libraries and Cooperatives
8)	White Pine Library Cooperative Saginaw, MI	\$ 312,206.43	Total State Aid to Public Libraries and Cooperatives
9)	Genesee District Library of Michigan Flint, MI	\$ 277,514.00	Total State Aid to Public Libraries and Cooperatives
10)	Kent District Library Comstock Park, MI	\$ 315,936.06	Total State Aid to Public Libraries and Cooperatives

4. DEPARTMENT OF MANAGEMENT AND BUDGET

1)	John E. Green Highland, MI	\$ 501,632.93	Amendment
		\$ 3,437,150.66	New Total
			Fire clean up at the Transportation Building

**SECTION II. DMB CONTRACTS**

Requests approval of the following

**NEW CONTRACTS**

5. FAMILY INDEPENDENCE AGENCY

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|----|---------------------------------------|--|
| 1) | R & D Conleys Security<br>Saginaw, MI | \$ 272,363.52 - 3 Years<br>071R2000432 Security Guard<br>Service, Wayne County<br>Greenfield/Joy District  |
| 2) | R & D Conleys Security<br>Saginaw, MI | \$ 324,384.00 - 3 Years<br>071R2000410 Security Guard<br>Service, Wayne County<br>Medbury/Concord District |
| 3) | AARMCO, Inc.<br>Oak Park, MI          | \$ 541,632.00 - 3 Years<br>071I2000194 Unarmed<br>Security Guard Service,<br>Redford & Inkster Locations   |

6. DEPARTMENT OF STATE

- |    |                              |   |
|----|------------------------------|---|
| 1) | AARMCO, Inc.<br>Oak Park, MI | \$ 971,490.00 - 3 Years<br>071I2000247 Unarmed<br>Security Guards for Wayne<br>County Secretary of State<br>Offices |
|----|------------------------------|---|

**CONTRACT CHANGES/EXTENSIONS**

7. DEPARTMENT OF CORRECTIONS

- |    |                                      |   |
|----|--------------------------------------|---|
| 1) | Raytex Fabrics, Inc.<br>New York, NY | \$ 237,815.00 Amendment<br>\$ 887,765.00 New Total<br>071B2001292 Shirt Fabric for<br>Michigan State Industries |
|----|--------------------------------------|---|

8. DEPARTMENT OF MANAGEMENT AND BUDGET

- |    |                                       |   |
|----|---------------------------------------|---|
| 1) | Haworth, Inc.<br>Holland, MI          | \$ 350,000.00 Amendment<br>\$ 11,538,643.31 New Total<br>071B6000468 Lateral Files<br>- Statewide   |
| 2) | Siebel Systems, Inc.<br>San Mateo, CA | \$ 1,500,000.00 Amendment<br>\$ 3,749,000.00 New Total<br>071B1001376 Customer<br>Relationship Management<br>(CRM) Software for All<br>State Agencies |

8. DEPARTMENT OF MANAGEMENT AND BUDGET continued

- |    |                                   |   |           |
|----|-----------------------------------|---|-----------|
| 3) | Gartner Group<br>Stanford, CT     | \$ 320,000.00   | Amendment |
|    |                                   | \$ 820,000.00   | New Total |
|    |                                   | 071B0000222 Data Access<br>Subscription Service - to<br>Assist in Broadband and<br>Telecommunication Services |           |
| 4) | F M Envelope, Inc.<br>Detroit, MI | \$ 1,300,000.00   | Amendment |
|    |                                   | \$ 4,517,080.63   | New Total |
|    |                                   | 071B0000062 Printing of<br>Envelopes - Statewide  |           |

9. DEPARTMENT OF TRANSPORTATION

- |    |                                    |  |           |
|----|------------------------------------|--|-----------|
| 1) | Info Tech, Inc.<br>Gainesville, FL | \$ 75,000.00   | Amendment |
|    |                                    | \$ 909,775.00  | New Total |
|    |                                    | 071B9000437 Field Manager<br>Software Maintenance and<br>Support |           |

**SECTION III. RELEASE OF FUNDS TO WORK ORDER**

**SECTION IV. REVISION TO WORK ORDER**

**SECTION V. CLAIMS - PERSONAL PROPERTY LOSS**

10. DEPARTMENT OF COMMUNITY HEALTH

- 1) Marshall Bond \$ 9.00

The claimant (02-SAB-002) requests \$9.00 reimbursement for a roll of quarters allegedly stolen from his locker. He claims he hid the key to the locker in his nightstand drawer. There is no evidence that he sustained a loss. The Department recommends denial of this claim.

- 2) Norma Harris-Carter \$ 77.50

The claimant (02-SAB-088) requests \$77.50 reimbursement for eyeglasses damaged by a client. This is for the portion of the replacement cost of the glasses not covered by her insurance. The Department recommends approval of this claim.

11. DEPARTMENT OF CORRECTIONS

- 1) Frank Sgambati \$222.00

The claimant (02-SAB-072) requests \$222.00 reimbursement for his glasses that were broken during an altercation with a prisoner. This amount is the cost of the replacement glasses after insurance and eye examination deduction. The Department recommends approval of this claim.

- 2) Randall Blakely \$377.30

The claimant (02-SAB-006) requests \$377.30 reimbursement for his glasses that were broken during an altercation with a prisoner. According to receipts, the cost after discounts and insurance, his co-pay was \$230.30. The Department recommends approval of \$230.30 for damage to his glasses.

12. DEPARTMENT OF STATE

- 1) Zenoba Bell \$ 89.99

The claimant (02-SAB-053) requests \$89.99 reimbursement for replacement of her coat that was damaged during an accident while she was performing her job. She did not have a receipt for the original coat. The Department recommends approval of \$14.00 for the residual value of the coat based on the stated original coat cost of \$139.00.

- 2) Terry Colbert Jr. \$123.00

The claimant (02-SAB-083) requests \$123.00 reimbursement for towing and storage charges due to an error by the Secretary of State Branch Office. The claimant had been notified by letter on October 22, 2001 of a Registration Denial until at least March 12, 2002. Mr. Colbert requested a 90 day registration on January 10, 2002. The clerk at the Branch office, in error, issued a permit, which expired on March 19. The claimant's vehicle was impounded and stored in April, after the permit and the original license plate expired. The Department recommends denial of this claim.

12. DEPARTMENT OF STATE continued

- 3) Antoni Działłowicz \$ 50.00

The claimant (02-SAB-087) requests \$50.00 reimbursement for the fee he paid to have his drivers license reinstated. A judge ordered his license suspended, which was an error. The Department recommends approval of this claim.

- 4) LaQuila Nation \$999.00

The claimant (02-SAB-055) requests \$999.00 reimbursement for the dual cost of the registration, bond costs, impound charges, mileage, pain and suffering. The claimant was parked at a motel on 9/25/01 and issued a citation for improper plates. The claimant did not pursue correction of the Department's error at that time nor did the claimant pursue dismissal of the citation, stating she never physically received the ticket. On 10/26/01 the court records showed the failure to pay the original citation. The bond costs, impound charges, pain, suffering, and mileage were due to her lack of addressing the original citation. The Department recommends reimbursement of \$44.00 for the dual registration fee error.

- 5) Janet Niven \$ 3.00

The claimant (02-SAB-084) requests \$3.00 reimbursement for a copy of a check due to an error by the Department. The Department recommends approval of this claim.

**SECTION VI. CLAIMS - PERSONAL INJURY LOSS**

**SECTION VII. APPROVAL OF SPECIAL ITEMS**

13. DEPARTMENT OF ATTORNEY GENERAL

Requests approval to write off 831 uncollectible Consumer & Industry Services Unemployment Agency solvency tax accounts representing a total indebtedness of \$398,720.06. These accounts are barred from collection by statute.

14. DEPARTMENT OF CORRECTIONS

Requests permission to dispose of unclaimed and abandoned property without intrinsic value in accordance with PD-BCF-53.01, Section IV, Abandoned and Unclaimed Property from the following facilities:

Alger Maximum Facility  
Baraga Maximum Facility  
Camp Branch  
Marquette Branch Prison  
Saginaw Correctional Facility

15. DEPARTMENT OF TRANSPORTATION

1) The Department of Transportation, Bureau of Aeronautics request approval to allot \$277,222 of federal/state/local grant funds for Airport Terminal improvement at the following airports:

1.	Detroit City	\$ 277,222.00
2.	Grand Haven	(7,722.00)
3.	Menominee	<u>(5,783.00)</u>
	Total	\$ 262,717.00

The funds are authorized in Act 265, P.A. 1999, AY00, Account Number 55940.

2) The Department of Transportation, Bureau of Aeronautics requests approval to allot \$20,000 of federal/state/local grant funds to construct taxi streets at the following airports:

1.	Ann Arbor	\$ (20,000.00)
2.	Marlette	<u>20,000.00</u>
	Total	0.00

The funds are authorized in Act 265, P.A. 1999 AY01, Account Number 55940.

The Director of the Department of Management and Budget recommends approval by the State Administrative Board of the items contained in this agenda. Approval by the State Administrative Board of these award recommendations does not require or constitute the award of same. Award of contracts shall be made at the discretion of the DMB Director or designee.